

# YOUR GUIDE TO

# Selling

**JUST BETWEEN FRIENDS**

WITH JBF RENO

## Why sell with JBF?

Avoid hot garage sales and missed Marketplace meetups! Our average seller earns \$350 and YOU set your own prices! Sign up below and we will send you the next steps via email. You earn 60% on your sold items (stores offer you 25%) or bump it up to 70% by helping at the sale!



Gather



Sort



Create Tags

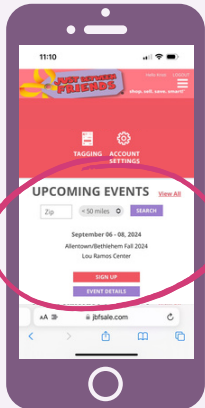


Price & Prep



Drop Off

[!\[\]\(3342c215b2a8b663596a81468d5dc314\_img.jpg\) Watch This Quick Overview](#)



## But, First Things First: REGISTER!

Save your spot by registering on [myjbftags.com](https://myjbftags.com) as a Consignor at the Reno Just Between Friends event.

[!\[\]\(5a351309c3b87e4420622c1f0e57efc0\_img.jpg\) Registration Walkthrough](#)

## Second, Schedule Your Drop-off Time

Once you're registered on [myjbftags.com](https://myjbftags.com), visit the link below to schedule your drop-off time, pre-pay for your consignor fee and select your pick-up date if you choose not to donate all of your items at the conclusion of the sale.

[Click Here](#)



Questions? Join our Seller Group [@jbfrenoconsignors](https://www.facebook.com/jbfrenoconsignors) for quick Q&A.



## STEP #1

# Gather



### MY CHECKLIST

Check off this list as you gather your items!

- ☐ Large Toys
- ☐ Outdoor Toys
- ☐ Bedrooms
- ☐ Closets
- ☐ Playroom
- ☐ Furniture
- ☐ Kitchen
- ☐ Bathrooms
- ☐ Garage
- ☐ Basement
- ☐ Attic

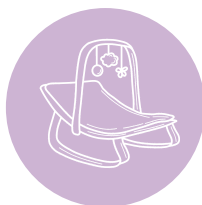
### Kids Grow Fast!

Children typically cycle through a wardrobe every 6 months. So, if you're feeling like you have lots of outgrown clothes in your home, you're not alone! Look around for other kid items you can sell, too.

### Pro Tip:

If they have not worn/used it in 6 months, TAG IT!

Check all over your home!



Be sure to check the garage!



Questions? Join our Seller Group @jbfrenoconsignors for quick Q&A.

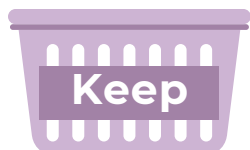


## STEP #2

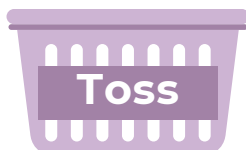
# Sort



Sort your gathered items into three categories:



**Keep** the items that you just aren't ready to part with yet.



**Toss** the items that are too well-loved (stains, missing pieces, not working).



**Sell** and CASH IN on the rest that meets our JBF standards listed below!

## The 4 C's

### HOW TO KNOW WHAT TO SELL



#### Clean

The newer it looks, the better it sells. Check carefully for stains, holes, pet hair, and odor in clothing. Clean all items thoroughly. TIP: Natural or fluorescent light catches more stains!



#### Current

Shoppers love trendy styles that are in fashion. Make sure items are in the right season. Sell warm weather clothing and shoes at our Spring/Summer sale. Sell cold weather items at our Fall/Winter sale.



#### Complete

Be sure all parts & pieces are present before you tag items. Shoppers want to open their items when they get home and find everything in working order. Toys, games and puzzles must be sold as complete sets without missing pieces. Clothing items must be functional (buttons and zippers work).



#### Compliant

Important Safety guidelines apply when selling a car seat, stroller, baby equipment and toys. Check [safety.jbfsale.com](https://safety.jbfsale.com) for details.



**Safety waivers are REQUIRED for all cribs & car seats.**



Questions? Join our Seller Group [@jbfrenoconsignors](https://www.facebook.com/jbfrenoconsignors) for quick Q&A.



# STEP #3 Create Tags



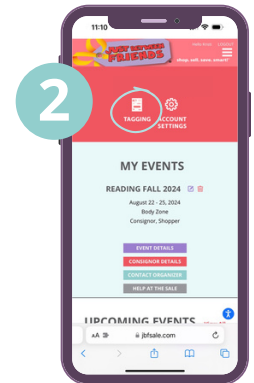
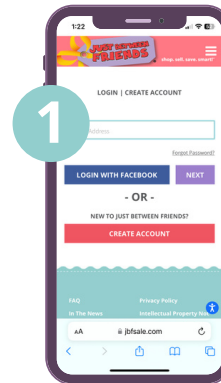
## Creating Tags

Now that you've inspected your items, it's time to log in to your JBF Profile and enter your tag data.

**STEP 1:** Go to [myjbftags.com](http://myjbftags.com) & click on "Login" or create a JBF profile

**STEP 2:** Click on the Tagging icon →

**STEP 3:** Enter & Print Tags



3

Category

Size/Type

Description

Price

Reduce

Donate

Quantity

Choose the **category** that best fits or leave it blank if there doesn't seem to be a good match.

Choose the **Size or Type** that best describes your item. All clothing and shoes must have a size. Some non-clothing items will have type to choose from. For items with no type, you may leave this field empty.

Enter a **Description** that includes brand name, number of pieces, color or pattern, etc.

You choose the **Price**.

A check mark here will allow your item to **Reduce** to 50% off on Half Price Day.

A check mark here will allow your item to **Donate** to our local charity if unsold.

Use **Quantity** if you have more than one of the EXACT SAME item. This will print one tag with a unique QR code for EACH item.

## Printing Your Tags



Print your tags on 8.5"x11" white cardstock in portrait mode.

### No Printer? No Problem!

When you finish creating your tags use the "Print PDF" option and save the PDF file. Printing at a supply store will save you ink and time. We can print them too - \$2.50 for 12 pages



Sell *more* when you *reduce and donate!*

	reduce	donate	sell
Consignor 1	✗	✗	40%
Consignor 2	✓	✗	60%
Consignor 3	✓	✓	80%

Be sure to mark your items "reduce" and "donate" to sell more of your items!





## STEP #4

# Price & Prep



### Price and Prep Your Items

Now that you've created your JBF price tags, it's time to attach your tags and prepare each item for the upcoming sale.

### Safety Matters

Throughout this guide, you'll see **safety alerts** to help you know when to check your items for recalls or JBF Safety Standards. JBF is dedicated to keeping families safe and we count on **YOU** to ensure the safety of all items you are selling.

Use our dedicated product safety website anytime to learn more!



[\*\*JBF Safety Matters Website\*\*](#)



### Shopper-Focused Pricing

When You Price, Ask Yourself:

"What price would make me buy this item without hesitation... and **brag about my bargain** to my friends?"

We'll share pro-tips for pricing along the way, but in general, 50-90% off retail prices will help your items sell well!



### PRO TIP! A Proven Way to Sell Even MORE!

Choose **REDUCE** when creating tags to allow your items to sell at 50% off during half price sale day. These items have a **30% GREATER chance of selling!**



Questions? Join our Seller Group [\*\*@jbfrenoconsignors\*\*](#) for quick Q&A.





## STEP #4


# Price & Prep




### Grab Your Supplies:

 Laptop, tablet or mobile device

 White card stock (60lb+)

 1.5 - 2.0 inch safety pins

 Plastic or wire hangers  
(Use child for 5 & under; adult size for 6+)

 Quart, gallon & XL clear storage bags


 Clear packing tape

 Painters/masking tape

 Scissors


 Ribbon, string or zip-ties

### Optional Supplies:

 Tagging gun & barbs  
(Watch training videos)

 Paper Cutter

 Printer

 Cleaning Supplies  
Magic Eraser, stain remover, etc.

### [More About the Supplies You Need](#)

On the next pages, we'll show you how to **Price & Prep each Category** of item you can sell at the JBF sale in your local area!

♡ **Books, Games, Puzzles, Arts & Crafts**

♡ **Clothing** (Children's through Juniors, Maternity, Costume/Dress-Up)

♡ **Infant Items** (Bath, Diaper, Feeding, Other)

♡ **Large Items** (Baby Equipment, Large Toys, Furniture)

♡ **Shoes**

♡ **Toys**

♡ **Odds & Ends** (Accessories, Kids Bedding/Decor, Mommy Mart, Sporting Goods, Misc)

### [Tagging Videos](#)

## Prep Essentials

Key guidelines to help you prepare each item for the sale.

**1** All pieces are secured together (pieces won't separate or fall out of bags)

**2** Tag is attached securely so it won't fall off

**Let's GO!**



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.



# Price & Prep:

## CLOTHING

(Children's through Juniors,  
Maternity, Costume/Dress-Up)



## Want to bypass inspection at the next sale?

Check your items carefully! Bring at least 100 hanging items and have 5 or fewer "no-thank you's" at your inspection/drop-off to earn a Fast Pass for subsequent sales! You'll get to skip the clothing inspection and simply hang your items in the appropriate places. Keep the Fast Pass indefinitely by staying in the know on the seller guide and by staying under the no thank you threshold. Let's treat our shoppers like friends by bringing ONLY our best!

### EARN IT

- $\leq$  5 No thank you's
- Prep using seller guide
- Price 50-90% off retail
- Watch for an email between sales with Fast Pass information

### KEEP IT

- $\leq$  5 No thank you's pulled from floor during sale
- Prep using seller guide
- Price 50-90% off retail
- Fast Pass is good indefinitely as long as you meet requirements

### LOSE IT

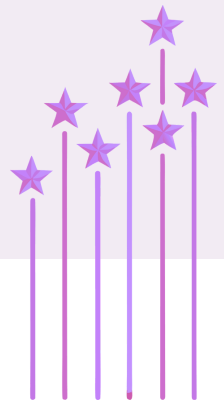
- $>$  5 No thank you's pulled from floor during sale
- Disregard for seller guide
- Vastly high pricing item
- 1 item returned by a shopper (broken or incomplete)

## AT JBF, WE VALUE PROGRESS OVER PERFECTION

If you lose your Fast Pass, you'll have one chance to reinstate it without going through inspection. Complete the reboot quizzes to show you understand our tagging guidelines. (email Kendra)

## THREE FAST PASS ESSENTIALS:

1. Check items in natural or fluorescent light.
2. Check items against our what we accept & seller guide
3. All items are priced well and prepped according to JBF Standards



## No Thank You List

Locate your no thank you items from each sale in the other tabs of the Fast Pass document



# Price & Prep:

## CLOTHING

(Children's through Juniors, Maternity, Costume/Dress-Up)



When it comes to selling your kids' outgrown clothing, JBF is the **BEST** option to maximize your earnings!

### Prep

Essential #1 - All pieces secured together

Essential #2 - Tag stays attached



Be sure the hanger hook opens to the left, like a question mark.

 [Watch for Tips on Tagging Clothing](#)



Place all clothing on hanger. Hanger hook opens to the left. Hanger fits the clothes so they won't fall off during the sale (shake test and pin to hanger if needed).



Bundle more than one piece of clothing on a single hanger or bundle multiple hangers together.



Attach bottoms with safety pins or zip ties to the top of a regular hanger or use a pants hanger.

**You CAN sell sizes infant to teen:**

- ✓ At our **SPRING/SUMMER** event, sell clothing kids will wear regularly between our Spring and Fall JBF sale
- ✓ At our **FALL/WINTER** event, sell clothing kids will wear regularly between our Fall and Spring JBF sale

### Seasonal Guide

Sorry, we **CAN'T** sell clothing that is:

- ✗ Adult sizes or brands
- ✗ Out of season
- ✗ Out of popular style or manufactured more than 5 years ago
- ✗ Stained, damaged, strong scent or pet hair

### Teen Guide



**Safety Matters:** Drawstrings

**Learn about Drawstrings Safety:**

- Upper Outerwear **WAIST** Drawstrings
- Upper Outerwear **NECK** Drawstrings



[Drawstring Safety Guidelines](#)

ITEM  
Limits

MATERNITY  
**30**  
Tags

JUNIORS  
**50**  
Tags



Questions? Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.



# Price & Prep:

## CLOTHING

(Children's through Juniors,  
Maternity, Costume/Dress-Up)



### Adding a Tag Using Safety Pins



Use 1.5" - 2" safety pins to attach your tags to clothing. Your tag attaches to the front right of your item.

### Adding a Tag Using Tagging Gun



Puncture tagging gun through the **manufacturer's tag**.

Puncture an **inside seam** at right armpit (when looking at the front of the item).



Do **NOT** puncture directly through the garment fabric.



Do **NOT** puncture tagging gun directly through the fabric of an item. While safety pin holes disappear when washed, tagging gun holes do not.

## Price to Sell!



At least **75%** off retail

Remember to use Shopper-focused pricing (create a cannot-resist deal!)

Choose to **REDUCE** when creating tags to sell even more on half price day!

Item	Bargain Brands	Everyday Brands	Boutique Brands
Pajamas	\$2 - \$3	\$3 - \$4	\$5+
T-shirts	\$1 - \$2	\$2 - \$3	\$4+
Jeans / Pants	\$2 - \$3.50	\$3 - \$5.50	\$6+
Dresses / Dress Shirts	\$2.50 - \$4.50	\$3.50 - \$6	\$6 - \$8+
Sneakers	\$3 - \$6	\$5 - \$8	\$8+
Jackets / Coats	\$4 - \$6	\$6 - \$9	\$8+

**Bargain brands** = Cat & Jack, Garanimals, Cherokee, etc (retail \$4-10)

**Everyday brands** = Carter's, Children's Place, Department store brands (retail \$6-15)

**Boutique brands** = Crewcuts, Mudpie, Janie & Jack

## Pro Tips:



**Price HIGHER:**

- New with Tags & Like-New
- Big Kids Clothing Sizes
- Boutique Brands



**Price LOWER:**

- Infant (under 12 months)
- Maternity
- T-shirts
- Everyday Clothes

### Bundle lower-priced items:

For example, bundle three \$2 pajamas on a single hanger with a \$6 JBF price tag; or three \$1 t-shirts for a \$3 JBF price tag.



**Questions?** Join our Seller Group @jbfrenoconsignors for quick Q&A.





# Price & Prep:

## SHOES



Shoes sell **extremely well** at JBF, so we recommend that you tag them first. Let's get started!

## Prep

**Essential #1 - All pieces secured together**

**Essential #2 - Tag stays attached**

Punch a hole through your JBF price tag and connect both shoes to the tag and to each other using a zip-tie.



**Tip:** Reinforce the hole punched tag with tape before zip-tying. If your shoes can't be zip-tied together, watch our video for more strategies.

[Watch for Tips on Tagging Shoes](#)

[Baby Shoe Sizing](#)

## Price to Sell!

Best at **50%-75%** off retail

Shoes in great condition fly off the shelves at JBF. The cleaner, the better!

Local families are going to be thrilled to find your shoes at 50-75% off retail prices as they hunt for essentials at the JBF sales event!

**You CAN sell shoes that are:**

- ✓ Sizes & styles for infant through tween
- ✓ In great condition
- ✓ Very clean & smelling fresh
- ✓ Suitable for the upcoming season

**Sorry, we CAN'T sell shoes that are:**

- ✗ Adult styles
- ✗ Too worn or missing laces
- ✗ Dirty
- ✗ Out of season

## Pro Tips:

**Condition matters at JBF.**

The better your shoes look, the better they will sell. Toss them in the wash or use a brush or Magic Eraser to clean them well, including the soles.

**Price HIGHER:**

- Desirable brands such as Air Jordan, Nike, See Kai Run, Keen, etc.

Select **REDUCE** so that your shoes have a great chance of selling throughout the event!



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.





# Price & Prep:

## BOOKS, GAMES, PUZZLES, ARTS & CRAFTS



JBF Shoppers love a good deal on books, games, puzzles & more!

### Prep

**Essential #1 - All pieces secured together**

**Essential #2 - Tag stays attached**

Be sure that games and puzzles have all their pieces included and are in their original packaging.



Bundle books by tying them together with a ribbon or string.



Use painter's tape that can be removed without damaging the item to keep boxes closed. Adhere the tag to the outside.



For wooden puzzles, use clear cling wrap or a plastic clear bag secured with packing tape.



Bundle similar arts & crafts items together in clear self-sealing bags and secure with clear packing tape.

### Tagging Tip

Attach JBF tags using blue painter's tape that can be removed without damaging the item. (Do not use packing tape, as it will often destroy book covers and original boxes.)

**Watch for More Tips**

**You CAN sell these items in great condition:**

- ✓ Soft infant books, board books & picture books
- ✓ Chapter books & homeschool materials
- ✓ Education & STEM items
- ✓ Kid games & puzzles
- ✓ Kid-friendly video games & gaming systems
- ✓ Arts & craft supplies

**Sorry, we CAN'T sell:**

- ✗ Books for grown-ups, cookbooks or self-help books
- ✗ R-rated DVDs or Blu-Ray
- ✗ VHS tapes or CDs
- ✗ Video Games rated M
- ✗ Mixed bags of arts & crafts items
- ✗ Any damaged/missing piece items or used one-time use items

### Price to Sell!

**\$ At least 75% off retail**

Shoppers - just like you - are looking for **REALLY** great deals on these items and we recommend at least 75% off retail pricing and 90% off retail is even better!

Don't forget to mark these items to **REDUCE** on half price day!



**Questions? Join our Seller Group @jbfrenoconsignors for quick Q&A.**



# Price & Prep:

## TOYS



Toys are a **top-seller** at JBF, so it will be worth your time to tag as many as you can!

## Prep

**Essential #1 - All pieces secured together**

**Essential #2 - Tag stays attached**

Remember that we have lots of young shoppers, so keeping all parts of your item secure is a must.

**▶ Watch for Tips on Tagging Toys**



Package all parts together using clear packing tape, clear self-sealing bags, and/or zip-ties.

Attach your JBF tag securely using clear packaging tape, OR use blue painter's tape if clear packing tape will damage the item when removed.



**You CAN sell:**

- ✓ Toys for infants all the way up through tween ages

**Sorry, we CAN'T sell toys that are:**

- ✗ Recalled or pose a safety risk
- ✗ Missing batteries or have battery corrosion
- ✗ Not in working order
- ✗ Missing essential parts or pieces
- ✗ Bike helmets older than 5 yrs
- ✗ Non-licensed character stuffed animals



**Safety Matters:** *Toys*

Please check our safety site for toy recalls.



**Safety Recalls**



**Pick 5 Program**

Want to earn 100% on your first \$100? Bring 5 items on our hot seller list!

**CLICK HERE**

## Price to Sell!



Best at **75-90%** off retail

Shopper-focused pricing is the way to go. Think about a price that would make you excited to brag about a great deal!

## Pro Tips:



**Price HIGHER:**

- Hot selling toys such as Legos, American Girl, Lovevery, etc.
- Large toys such as kitchens, doll houses, bikes & trikes.
- New with tags and in original packaging.



**Price LOWER:**

- Infant Toys

Select **REDUCE** to make Shoppers even more giddy on Half Price Day if your item is still on the sales floor!



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.



# Price & Prep:

## INFANT ITEMS

(Bath, Diaper, Feeding, Etc.)



JBF Shoppers love to score great deals on everything their new baby needs.

### Prep

**Essential #1 - All pieces secured together**

**Essential #2 - Tag stays attached**

Package items with multiple pieces using clear packing tape and clear self-sealing bags.

Attach your JBF tag securely using clear packaging tape.



**▶ Watch for More Infant Items Tips**



**Safety Matters:** *Infant Items*

Use our [Safety Website](#) to be sure your items are safe to sell.

Please pay close attention to JBF Safety information for Otterroos & Owlets.



**Otterroos & Owlets**

## Price to Sell!

**💰 Best at 75%-90% off retail**

Infant items sell well when priced 75-90% off retail. Expecting parents **LOVE** saving money as they welcome a new child into their home! Be sure to select **REDUCE** too!

**You CAN sell these items in great working order and very clean:**

- ✓ Bathing & Grooming (tub, washcloth, bath toys, nail clippers, brush, comb)
- ✓ Diapers (unused cloth & disposable, wipe warmer, diaper disposal, travel changing pad)
- ✓ Potty Training Supplies
- ✓ Bottles & Nursing (breast feeding items, bottles, bottle drying & sanitizing, nursing cover, burp cloth)
- ✓ Feeding (bib, spoon, plate, cup, snackware, water bottle)
- ✓ Baby Carriers
- ✓ Swaddles & Receiving Blankets
- ✓ Home Safety (baby gate, child-proofing, baby monitor, shopping cart cover)
- ✓ Medical (thermometer, scale)

**Sorry, we CAN'T sell:**

- ✗ Medication, food, or formula
- ✗ Used pacifiers or nipples
- ✗ Open-system breast pumps
- ✗ Weighted sleep sacks
- ✗ Crib bumpers or inclined sleep products
- ✗ Broken, damaged, stained, or items missing restraints



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.





# Price & Prep:

## LARGE ITEMS

(Baby Equipment, Large Toys, Furniture)



Large items sell **FAST** at Just Between Friends and you'll love getting them out of your house and garage while filling a need for another local family!

# Prep

**Essential #1 - All pieces secured together**

**Essential #2 - Tag stays attached**

If your item has multiple pieces or loose parts, keep everything together using clear packing tape, clear self-sealing bags, and/or zip-ties. We'll ask that you set up items such as pack-n-plays to ensure that all parts are included. Be prepared to zip-tie the carrying case to the item once you place it onto the sales floor.



Attach your JBF tag securely using clear packaging tape or hole-punch your JBF tag and attach with zip-tie.

 **Watch for More Large Items Tips**



# Tip

If your item has a high JBF price, include the item's retail price in the description.

# 5

## Pick 5 Program

Want to earn 100% on your first \$100? Bring 5 items on our hot seller list!

**CLICK HERE**



**Safety Matters:** *Large Items*

Use our **Safety Website** to check for recalls. Car seats and cribs must include a JBF waiver.

Please pay close attention to JBF Safety information for **Doonas** and **Infant Safe Sleep**



**Car Seat Waiver\***



**Cribs Waiver\***

\*Required

**You CAN sell these items in great working order and very clean:**

- ✓ Strollers & Wagons
- ✓ Cribs & Bassinets
- ✓ Pack-n-Plays
- ✓ High Chairs
- ✓ Swings & Bouncy Seats
- ✓ Baby Gates
- ✓ Bikes & Bike Trailers
- ✓ Car Seats
- ✓ Kids Furniture
- ✓ Large Indoor/Outdoor Toys
- ✓ and More!

**Sorry, we CAN'T sell:**

- ✗ Recalled Items or Items that Pose a Safety Risk
- ✗ Items Missing Batteries or have Battery Corrosion
- ✗ Not in Working Order
- ✗ Items with Stains, Holes, Excessive Wear, etc.
- ✗ Missing Essential Parts or Pieces (e.g. safety straps)

# Price to Sell!

**\$ Best at 50-75% off retail**

And, of course, choose to **REDUCE** to increase your chance to sell it on Half Price Day!



**Questions? Join our Seller Group @jbfrenoconsignors for quick Q&A.**



# Price & Prep:

## LARGE ITEMS: CLAIM TICKETS



### Does My Item Need a Large Item Claim Ticket?

Our JBF sale uses large item claim tickets for items shoppers can't carry with them. If the item CANNOT be carried to the Hold Area, it needs a large claim ticket.

To prep your large items that need a claim ticket, follow the steps below:

**STEP 1:** Print your Tag at home and bring it with you to Drop Off.

**STEP 2:** Visit the Large Item Tagging Station at Drop Off, add your tag to the large tag, and attach it to your item. We will help you!

**STEP 3:** Place your large item on the Sales Floor in the correct location.



Questions? Join our Seller Group @jbfrenoconsignors for quick Q&A.





# Price & Prep:

## ODDS & ENDS

(Accessories, Kids Bedding/  
Decor, Mommy Mart,  
Sporting Goods, Misc)



Almost anything related to kids is able to be sold at JBF. We even have an area for household and great-for-gifts items! Be sure to hang all bedding, bags, & backpacks.

# Prep

Essential #1 - All pieces secured together

Essential #2 - Tag stays attached



▶ Tagging Accessories

▶ Tagging Bedding

▶ Tagging Room Decor

ITEM  
Limits

MOMMY MART  
**15**  
Tags

BEDDING  
**5**  
Tags

### You CAN sell:

- ✓ Kid accessories
- ✓ Kid bedding (up to full)
- ✓ Kid sporting goods
- ✓ Kid room decor
- ✓ Limited Mommy Mart items

### Sorry, we CAN'T sell:

- ✗ Items not made for kids
- ✗ Out of date fashion or decor
- ✗ Estate sale items



**Safety Matters:** Odds & Ends

Please check our safety site for product recalls.



Safety Recalls

# Price to Sell!

💰 Best at **75-90%** off retail

Select **REDUCE** to these items to increase your chances of selling more of your items!



Questions? Join our Seller Group @jbfrenoconsignors for quick Q&A.





## STEP #5

# Drop Off



You did it! All your hard work will soon turn into a seller check!

### Get Organized for Drop-Off

Pack your non-clothing items so they are grouped by category to ensure a stream-lined drop-off process.

Pack your clothing by size and gender.

 [Sales Floor Map](#)

## Drop Off Dates

**Wednesday March 4 | 2p-8p**

BY APPOINTMENT ONLY!

### Where do I go to drop off?

 [Drop Off Map](#)

**Drop-Off is BY  
APPOINTMENT  
ONLY.**

 [Schedule Drop Off](#)



Bring a Wagon or rolling cart to bring your items into the venue. JBF Reno has some to borrow but it get busy and they may not be available.

Use the hanger direction to sort clothing by size and gender in your bins. Each bunch will go in that section on the racks.

## What to Expect at Drop-Off

Plan for about 60 minutes to drop off your items. If you have more than 250 items, give yourself extra time.

- 1 Check In:** Bring a small JBF item and your Presale Ticket QR Code to scan at our welcome desk. Then grab a rolling rack and load your clothing.
- 2 Clothing Inspection:** Clothing will be inspected on the rack before and during the sale. Please double check that your items are clean, free of odor, and don't have holes or stains.
- 3 Place Items on the Sales Floor:** Place your items on the sales floor where they belong. Shoes will be placed in bins by size and gender.
- Safety Check:** Items a child sits in, is carried in, or sleeps in will be checked by the Safety & Recall Specialist. Car Seat and Crib Waivers must be complete and signed or the items will be pulled from the sales floor. Please check your own items for recalls BEFORE bringing them to the sale.
- 5 Large Items:** Attach a large item claim ticket to each large item. This helps shoppers know how to buy it during the sale. Any item that cannot be picked up and carried to the hold area should have a large claim ticket.



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.



# Sale Week



Now that all of your items are dropped off, you get to **shop early** and **watch your check grow!**



## Shop Early

The best perk of selling with JBF is shopping before we open to the public! Grab your presale ticket, a friend for your guest pass, and enjoy all the best deals first!



## Tell Your Friends to Shop

The more you share, the bigger your seller check will grow. Be sure all the families in your life know about how JBF can help their family **SAVE** this week!



## Watch Your Check Grow

You can view your sold items LIVE each day! Log in to your JBF Profile, click on **TAGGING**, then choose **SOLD ITEM REPORT**. Use consignor fee \$20 and 60% unless you prepaid the fee and are working at the sale for a different pay scale.

## Getting Paid

Once the sale is complete, you can expect to receive your payment via e-check within **15 days**. Your check will be delivered via email and you will also receive an email with instructions for printing the check.



## Unsold Items Donated to Charity

Your unsold items marked for **DONATE** are distributed to help local families through our Charity Partners, I Got You Reno and Spread the Word Nevada. You can request a donation receipt for tax purposes [HERE](#).

## Reno Seller Sale Week Schedule

### Presale Shopping\*

Thursday | March 5

Consignors | 11am

Platinum Tickets | 12pm

Prime Time Tickets | 1pm

Early Bird Tickets | 3pm

Community Tickets | 5pm

Hometown Heroes | 6pm

*\*Children over 12 yrs old require a ticket.*

*\*Tickets Required for entry*

### Public Shopping

Friday | March 6 | 9a-7p

Saturday | March 7 | 9a-4p

*TICKETS RECOMMENDED or \$3 at the door*

### Mid-Sale Drop Off

Friday | March 6 | 6p-8p

*\*No clothes or shoes\**

### Half Price Presale\*

Saturday | March 7

Consignors | 4pm

Ticketholders | 5pm

*\*Tickets Required for entry*

### Public Half Price Day

Sunday | March 8 | 9a-1p

Free admission!

### Seller Pick Up\*

*Only if items are not donated*

Sunday | March 8 | 7p-9p

*\*Appointment Required*



**Questions?** Join our Seller Group [@jbfrenoconsignors](#) for quick Q&A.



# Working at the Sale



Sellers can earn **up to 70%** on sold items by working 4-12 hours at the sale!

- Work 4 hours**
  - Bump your sales from 60% to 65%
- Work 8 hours**
  - Bump your sales from 60% to 70%
- Work 12+ hours**
  - Bump your sales from 60% to 70% and have your consignor fee waived
- Work a sort shift or drop off shift**
  - Earn a \$25 bonus per shift

## Reno Team Member Sale Week Schedule

### Presale Shopping\*

Thursday | March 5  
Team Members | 10am

*\*No children during Team Shopping as we are still preparing for Platinum Shoppers.*

*\*Tickets Required for entry*

### Half Price Presale\*

Saturday | March 7  
Team Members | 3pm

*\*Tickets Required for entry*

*Bring 1 guest to shop with you!*

## How to Register as a Team Member

- 1 Login to your consignor profile page and click "help at the sale." This will take you back to the registration page where you will click "team member." Team shifts open January 8th for the Spring 2026 Sale.
- 2 Clicking the "team member" box will open the shift scheduler. Choose the shift or shifts you wish to work and save your selections. You may click the details box to get a description of tasks you might have during a particular shift.
- 3 You will receive an email with a link to the Team Member Agreement and to claim your presale pass.

### OUR Core Values



We treat people like FRIENDS



We FIGURE things out



We value PROGRESS over perfection



We are better TOGETHER